



Employee Exit Interview Questionnaire

Thank you for your service. Your feedback is valuable to us and will help improve our work environment and processes. Please be as candid and detailed as possible in your responses. Your responses will remain confidential and will be used to improve the company's practices and work environment.

Personal Information

Name		Department	
Position		Manager's Name	
Date of Joining			
Last Working Day			

What is your primary reason for leaving the company?

Overall Experience

How would you rate your overall experience working with us?

Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

Job Role and Responsibilities

1. Did you feel your job responsibilities were clearly defined?

2. Did you find your workload manageable?

Work Environment

3. How would you describe the physical work environment?

4. Did you feel safe and comfortable in your workplace?

Management and Supervision

5. How was your relationship with your immediate supervisor?

6. Did you receive regular feedback and support from your manager?

Career Development

7. Were there opportunities for career growth within the company?

8. Did you receive adequate training and development opportunities?

Compensation and Benefits

9. Were you satisfied with your compensation and benefits?

10. How would you rate the fairness of the compensation structure?

Company Culture

11. How would you describe the company culture?

12. Did you feel valued and recognized for your contributions?

Work-Life Balance

13. Did you find it easy to maintain a work-life balance?

14. Were company policies supportive of work-life balance?

Final Feedback and Suggestions

15. What did you like most about working here?

16. What did you like least about working here?

17. How could the company have improved your experience?

18. Would you recommend this company to others? Why or why not?

19. Any additional comments or suggestions?

Thank you for your time and valuable feedback. We wish you all the best in your future endeavors.